

Public Document Pack



Town Hall
Trinity Road
Bootle
L20 7AE

To:

The Chair and Members of the Overview and Scrutiny Committee (Children's Services and Safeguarding)

Date: 1 March 2023

Our Ref:

Your Ref:

Contact: Debbie Campbell

Contact Number: 0151 934 2254

Fax No:

e-mail: debbie.campbell@sefton.gov.uk

Dear Councillor,

OVERVIEW AND SCRUTINY COMMITTEE (CHILDREN'S SERVICES AND SAFEGUARDING) - MONDAY 6TH MARCH, 2023

I refer to the agenda for the above meeting and now enclose the following item which was unavailable when the agenda was published.

Agenda No.

Item

- | | |
|------------|---|
| 12. | Work Programme Key Decision Forward Plan (Pages 3 - 8)
Report of the Chief Legal and Democratic Officer |
|------------|---|

Yours faithfully,

Democratic Services

This page is intentionally left blank

**OVERVIEW AND SCRUTINY COMMITTEE
(CHILDREN'S SERVICES AND SAFEGUARDING)
6 MARCH 2023**

WORK PROGRAMME / KEY DECISION FORWARD PLAN

2. PRE-SCRUTINY OF ITEMS IN THE KEY DECISION FORWARD PLAN – PUBLICATION OF LATEST FORWARD PLAN

- 2.1 Members may request to pre-scrutinise items from the Key Decision Forward Plan which fall under the remit (terms of reference) of this Committee. The Forward Plan, which is updated each month, sets out the list of items to be submitted to the Cabinet for consideration during the next four-month period.
- 2.2 The pre-scrutiny process assists the Cabinet Members to make effective decisions by examining issues beforehand and making recommendations prior to a determination being made.
- 2.3 The Overview and Scrutiny Management Board has requested that only those key decisions that fall under the remit of each Overview and Scrutiny Committee should be included on the agenda for consideration.
- 2.4 **Since the agenda for the meeting on 6 March 2023 was published, the latest Key Decision Forward Plan was published on 28 February 2023, covering the period 1 April – 31 July 2023, and items that fall under the remit of the Committee are attached at APPENDIX C.**
- 2.5 For ease of identification, items listed on the Forward Plan for the first time appear as shaded.
- 2.6 Should Members require further information in relation to any item on the Key Decision Forward Plan, would they please contact the relevant Officer named against the item in the Plan, prior to the meeting.
- 2.7 **The Committee is invited to consider items for pre-scrutiny from the Key Decision Forward Plan as set out in Appendix C to the report, which fall under the remit of the Committee and any agreed items be included in the Work Programme.**

This page is intentionally left blank

**SEFTON METROPOLITAN BOROUGH COUNCIL
FORWARD PLAN**



FOR THE FOUR MONTH PERIOD 1 APRIL 2023 - 31 JULY 2023

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Dwayne Johnson
Chief Executive

FORWARD PLAN INDEX OF ITEMS

Item Heading	Officer Contact
Prescribed Alterations to Waterloo Primary School	Tracy McKeating tracy.mckeating@sefton.gov.uk Tel: 0151 934 3269
SEND Joint Commissioning Plan	Darcy De Winter Darcy.DeWinter@sefton.gov.uk

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Prescribed Alterations to Waterloo Primary School To seek approval to prescribed alterations to Waterloo Primary School			
Decision Maker	Cabinet			
Decision Expected	6 Apr 2023			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Church; Victoria			
Scrutiny Committee Area	Children's Services and Safeguarding			
Lead Director	Assistant Director of Children's Services (Education)			
Persons/Organisations to be Consulted	Parents/Carers; Education establishments in the area; Community; Governors			
Method(s) of Consultation	meetings/briefings; statutory notice			
List of Background Documents to be Considered by Decision-maker	Prescribed Alterations to Waterloo Primary School			
Contact Officer(s) details	Tracy McKeating tracy.mckeating@sefton.gov.uk Tel: 0151 934 3269			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	SEND Joint Commissioning Plan To seek approval of SEND Joint Commissioning Plan (new priorities)			
Decision Maker	Cabinet			
Decision Expected	6 Apr 2023			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Lead Director	Assistant Director - Integrated Life Course Commissioning			
Persons/Organisations to be Consulted	Integrated Health Board; Various Staff and Stakeholders			
Method(s) of Consultation	Briefings, Meetings and Email			
List of Background Documents to be Considered by Decision-maker	SEND Joint Commissioning Plan			
Contact Officer(s) details	Darcy De Winter Darcy.DeWinter@sefton.gov.uk			